

कामराज पोर्ट लिमिटेड
राजाजी सालै, चेन्नै 600001
KAMARAJAR PORT LIMITED,
RAJAJI SALAI, CHENNAI – 600 001

केपीएल/एचआर/ परिपत्र/2022

21st December 2022

परिपत्र / CIRCULAR

विषय/Subject: Implementation of Five days a week in Kamarajar Port Limited –
Reg.

The working days/ working hours of the Registered Office and Port Office of Kamarajar Port Limited would be as under with effect from 1st January 2023.

Working days excluding holidays	Working hours
Monday to Friday	09:45 AM to 05:45 PM

महा प्रबंधक(सीएस&बीडी)/GM(CS&BD)

सेवा में/ To

1. GM(O) i/c / CM(T) with a request to intimate the Stakeholders/ port users / Trade.
2. DGM(C) – with a request to intimate the Lessees / Licensees.
3. CS – with a request to intimate all shareholders, debenture trustees, registrar, secretarial auditors.
4. GM(F) – with a request to intimate all Statutory and Internal Auditors/ Bankers.
5. GM(MS) – with a request to intimate all Environment and pollution control offices.
6. The Deputy Commandant, CISF, Ennore.
7. ES to CMD for information
8. All Associations and Trade Unions.
9. The Secretary, Chennai Port Authority for information.
10. The Regional Labour Commissioner(C), Chennai.
11. Sr.Mgr.(EDP) for publishing in KPL website.
12. Notice Board (Registered Office & Port Office) / Website