

**STANDARD OPERATING PROCEDURE  
FOR  
ONLINE RFID PASS ISSUANCE SYSTEM**



**KAMARAJAR PORT LIMITED**

(ERSTWHILE ENNORE PORT LIMITED)

(A MINI RATNA GOVT. OF INDIA UNDERTAKING)

GSTIN: 33AAACE9013G2Z1

## COPYRIGHTS

© 2016 KAMARAJAR PORT LTD. All Rights reserved. Except as permitted by law, no part of this document may be reproduced in any form or by any means, electronic or otherwise, without the prior written consent of KAMARAJAR PORT LTD. The information contained in this document is subject without notice.

## CONFIDENTIAL

This document is confidential and is given to you in confidence. You may only use the information it contains for the purpose it was provided. Access must be restricted to your employees and professional advisers who need access for the specified purpose. You must not otherwise disclose or use the information it contains except as required by law or where that information has lawfully become public knowledge.

[Type a quote from the document or the summary of an interesting point. You can position the text box anywhere in the document. Use the Text Box Tools tab to change the formatting of the pull quote text box.]

## NOTICE

This is a controlled document. Unauthorized access, copying, replication or usage for a purpose other than for which it is intended are prohibited. All trademarks that appear in the document have been used for Identification purposes only and belong to their respective companies

## CONTACT DETAILS

Registered Office: Rajaji Salai, Chennai – 600 001, Ph: 044-25151666 – 70, Fax: 044-25251665

Port Office: Vallur Post, Chennai – 600 120, Ph: 044-27950030, Fax: 044-2795 0002

## DOCUMENT DETAILS:

Customer: **KAMRAJAR PORT LIMITED**

Project: **RFID SYSTEM**

Document Name: **Pass Issuance System**

## PROCESS:

- A company can register any number of users, vehicles, material, and foreigners to generate a request for a pass to enter the port
- These details will be retained in the company profile.
- When a company makes a request for a number of passes for a particular duration, the application will request you to mention which personnel, vehicle, material requires the pass.
- This is for purpose of not having to enter data every time pass need to be generated for same personnel.

## Company Registration Process for RFID Pass Issuance System (PIS):

To register your company for making RFID port entry passes, Please visit the Kamarajar Port with following documents and get signed from KPL Traffic Department Authorities.

1. Requisition Letter
2. Recommendation Letter
3. Customs License (If Applicable)
4. Work Order Copy (If Applicable)
5. PAN Card
6. GST Document

If any queries regarding company registration for RFID Pass, please contact **+91-9444992631**

After company approval, RFID Login Credentials (Username & Password) will be shared to you.

## To Apply for an RFID Pass for Port Entry – Online

- To apply for an RFID pass – user needs to visit the following website.

<http://ennoreport.gov.in/>

**Kamarajar Port Limited**  
(A Company of Chennai Port Trust)  
Ministry of Ports, Shipping and Waterways, Government of India

**कर्मकाळींयु वीप्रींयुळारंयु वारुंयु**  
**सतर्कता जागरुकता सप्ताह**  
**VIGILANCE AWARENESS WEEK - 2021**  
26<sup>th</sup> October to 1<sup>st</sup> November 2021

Vigilance awareness week 2021  
Vigilance awareness week 2021

Independent India @ 75; Self Reliance with Integrity

**Latest Updates** oiks written originally in Hindi and translated into Hindi from other languages on the subjects relating to Indian ports, Shipping and Ir

**About us Kamarajar Port Limited**

Kamarajar Port, located on the Coromandel Coast about 24 km north of Chennai Port, Chennai, it is the 12th major port of India, and the first port in India which is a public company. The port was declared as a major port under the Indian Ports Act, 1908 in March 1999 and incorporated as Ennore Port Limited under the Companies Act, 1956 in October 1999. The Kamarajar Port is the only corporatized major port and is registered as a company. Today, the landlord port is the dominant port model in larger and medium sized ports.

**Our Business**

- Common User Iron Ore/Coal Terminal
- Common User Coal Terminal
- Car-cum-General Cargo Berth (GCB-1)
- Marine Liquid Terminal-1 (MLT-1)
- Common User Container Terminal
- Coal Berth -1 & 2

- Click the RFID in top right corner of the page it will open the page with the application URL.
- Click the URL it will redirect to the Sign Up page.



# KAMARAJAR PORT LIMITED

(ERSTWHILE ENNORE PORT LIMITED)  
(A MINI RATNA GOVT. OF INDIA UNDERTAKING)

- Home
- Corporate Information
- Master Plan
- Financial Performance
- Port Statistics
- ...

Home / RFID

## RFID

[RFID Pass Issuance System URL](#)

[Click here \[4.76 MB\] to view SOP Details](#)

[Click here \[159.01 KB\] to view Contact Details](#)



Please click the URL provided above and it will lead to the following Login page.

The image shows a login page for the 'Pass Issuance System' web application. It features a header with the CMS logo and the KPL logo. The main content area has a white background with a blue border. It contains two input fields: 'Your Username' and 'Enter Password'. Below these fields are two red buttons: 'Login' and 'Forgot Password'.

Enter your Username and Password provided by KPL. Once login, you will see the following screen.

The image shows the dashboard of the 'PASS ISSUANCE SYSTEM'. The header includes the CMS logo, the KPL logo, the system name 'PASS ISSUANCE SYSTEM', the date '29/09/2022', and a 'Log off' button. Below the header, there is a section for 'Company Details/Upload Documents'. This section includes a status indicator 'Approved', a 'Show 10 entries' dropdown, and a search box. A table displays the following data:

ID	Company Name	Email ID	Mobile No	Validity Period
				01-01-2023 00:00:00

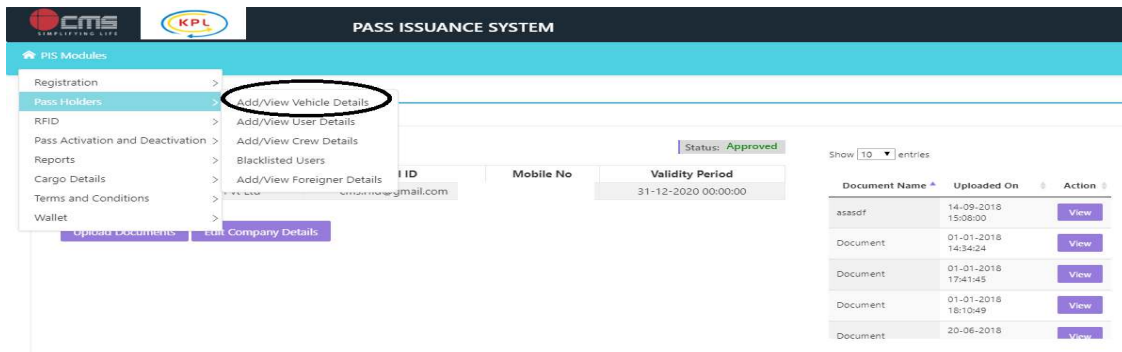
Below the table are two buttons: 'Upload Documents' and 'Edit Company Details'. To the right, there is another table with columns 'Document Name', 'Uploaded On', and 'Action':

Document Name *	Uploaded On	Action
Approval Letter	28-12-2020 11:53:34	View
Approval Letter 2	28-12-2020 11:53:53	View
asasidf	14-09-2018 15:08:00	View

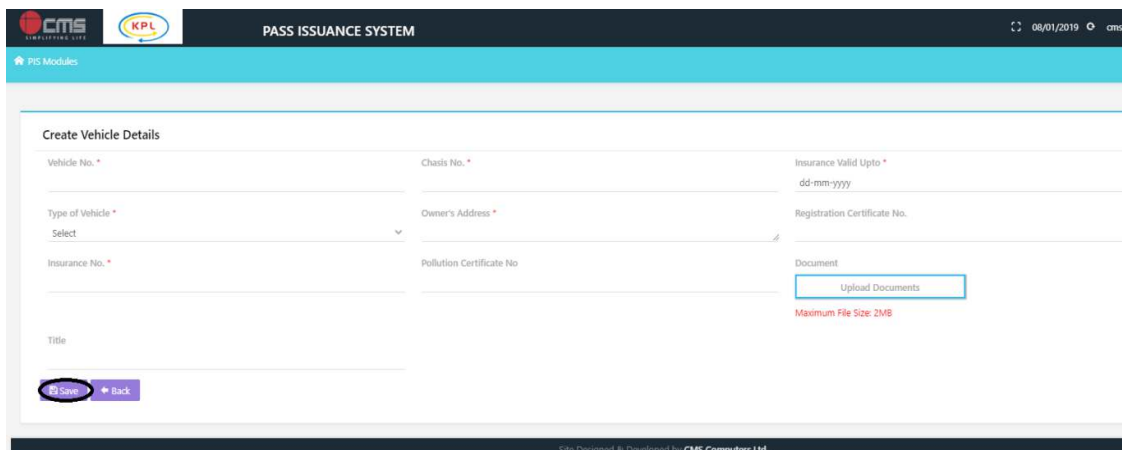
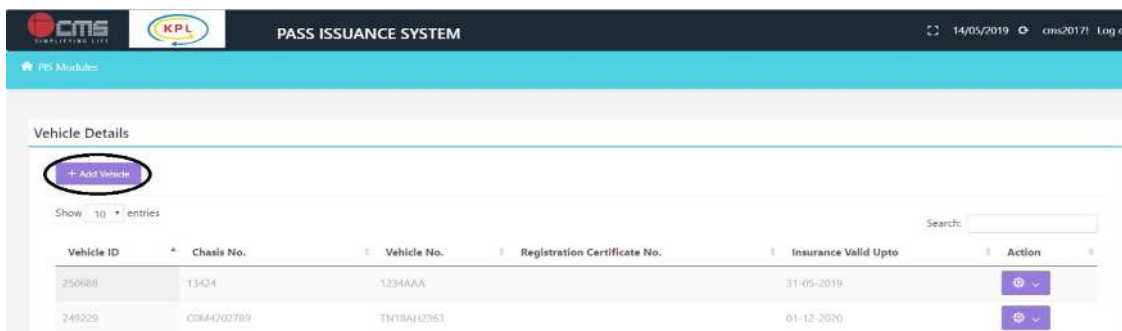
**Note: Do not edit or upload documents in this page without KPL approval**

## ADDING VEHICLE DETAILS:

- To add details of vehicle, select 'Pass Holders→Add/View Vehicle Details' in PIS Modules dropdown.



- Click '+Add Vehicle' and fill the required details in that page.



- RC book and Valid Insurance copy need to be uploaded for all type of vehicles.
- If you select type of vehicle as 'Two Wheeler', approval letter needs to be uploaded additionally.
- In this page, only one document can be uploaded.
- Click 'Save' button. Saved details can be edited by selecting 'Edit' in Action dropdown.
- To upload second document, select 'View Documents and Add Documents' by clicking Action button. Maximum size of document can be up to 2MB

Vehicle ID	Chasis No.	Vehicle No.	Registration Certificate No.	Insurance Valid Upto	Action
243504	4224	42524	4445	31-01-2019	<ul style="list-style-type: none"> <li>Details</li> <li>Delete</li> <li><b>Add Documents and Add Images</b></li> <li>View Materials</li> </ul>
241953	355	31444	31444	28-01-2019	<ul style="list-style-type: none"> <li>Details</li> <li>Delete</li> <li>View Materials</li> </ul>
241951	46376	4850		30-12-2018	<ul style="list-style-type: none"> <li>Details</li> <li>Delete</li> <li>View Materials</li> </ul>
241950	2343	34521	tttt	30-12-2018	<ul style="list-style-type: none"> <li>Details</li> <li>Delete</li> <li>View Materials</li> </ul>
241762	2988243980374	6013401122		31-01-2019	<ul style="list-style-type: none"> <li>Details</li> <li>Delete</li> <li>View Materials</li> </ul>
241646	2628256210167828	POVEHCE100		14-05-2018	<ul style="list-style-type: none"> <li>Details</li> <li>Delete</li> <li>View Materials</li> </ul>
241547	27676767676	POVEHCE100	381896	14-04-2018	<ul style="list-style-type: none"> <li>Details</li> <li>Delete</li> <li>View Materials</li> </ul>

Vehicle Number : 42524  
 RC Number : 4445  
 Insurance Number : tttt  
 PUC Valid upto : 31-01-2019

**+ Add Vehicle Documents**

Chasis No.	Vehicle No	Document Name	Image	Action
4224	42524	Pvu		<ul style="list-style-type: none"> <li>View</li> <li>Delete</li> </ul>
4224	42524	RC		<ul style="list-style-type: none"> <li>View</li> <li>Delete</li> </ul>

Showing 1 to 2 of 2 entries

- Click '+Add Vehicle Documents' and upload other documents and give title to them.
- In this page, uploaded documents can be viewed and delete

### ADDING ADANI VEHICLE DETAILS ( For Adani Transporter only)

- To add details of adani vehicle, select 'Pass Holders→Adani vehicles' in PIS Modules dropdown.

**PIS Modules**

- Registration >
- Pass Holders > Add/View Vehicle Details
- RFID > Add/View User Details
- Pass Activation and Deactivation > Add/View Crew Details
- Reports > Blacklisted Users
- Cargo Details > **Adani Vehicles**
- Terms and Conditions > Add/View Foreigner Details
- Wallet >

**Status: Approved**

Email ID	Mobile No	Validity Period
la@adani.com	7823953510	09-04-2025 23:59:59

**Company Details**

- Click '+Add Vehicle' and fill the required details in that page.

**Filter Vehicle Details**

Vehicle Number

Vehicle Id

Search

Clear

Add Vehicle

ID	Chasis No.	Vehicle No.	Registration Certificate No.	Insurance Valid Upto	Blacklisted	Action
276423	KWR133339	TN28L7567	7567	2021-06-10	<input type="checkbox"/>	
276396	MAT447264J5K26237	AP27U87839	7839	2022-01-18	<input type="checkbox"/>	
276394	MB1TRDW2FFWP1330	AP27TY1819	1819	2022-02-09	<input type="checkbox"/>	
276393	WFR146749TRNO0142006	TN28AR5664	5664	2021-10-13	<input type="checkbox"/>	
276390	MAT466397G1F17201	TN03T5964	5964	2022-02-18	<input type="checkbox"/>	
276389	MB1TLDW8G6ESP4035	TN28BF5360	5360	2022-01-18	<input type="checkbox"/>	
276388	MB11TRKHD3HRVU2842	AP27TZ2147	2147	2021-11-14	<input type="checkbox"/>	
276387	MBITLDBOBETF5918	TN18H5380	5380	2021-11-08	<input type="checkbox"/>	
276386	ZFE582136	AP26TF1210	1210	2021-11-09	<input type="checkbox"/>	
276385	MB1TLPYC7THPE4073	AP39TM5457	5457	2021-07-09	<input type="checkbox"/>	
276384	MB1PCEF9XGAXF80130	AP39TM9769	9769	2022-01-24	<input type="checkbox"/>	

**Create Vehicle Details**

Vehicle No. \*

rfid \*

Chasis No. \*

Insurance Valid Upto \*

Type of Vehicle \*

Owner's Address \*

dd-mm-yyyy



Select



Registration Certificate No. \*

Insurance No. \*

Pollution Certificate No \*

Document

Title

Choose File No file chosen

Maximum File Size: 700KB

Save

Back

- Once entered the IB track registered vehicle number, the RFID number and CHASIS number will be automatically filled.
- Select the type of vehicle as TRAILER.

**Create Vehicle Details**

Vehicle No. \*

rfid \*

Chasis No. \*

TN03Q9321

30805000000000000000000000000000

TEST2

Insurance Valid Upto \*

Type of Vehicle \*

Owner's Address \*

dd-mm-yyyy



Select



Registration Certificate No. \*

Insurance No. \*

Pollution Certificate No \*

Document

Title

Choose File No file chosen



Maximum File Size: 700KB

Save

Back



- RC book and Valid Insurance copy need to be uploaded for all type of vehicles.
- In this page, only one document can be uploaded.
- Click 'Save' button. Saved details can be edited by selecting 'Edit' in Action dropdown.



PASS ISSUANCE SYSTEM

PIS Modules

---

### Create Vehicle Details

Vehicle No. \*  
TN03Q9321

rfid \*  
3080500000000000000000000000

Chasis No. \*  
TEST2

Insurance Valid Upto \*  
30-03-2021

Type of Vehicle \*  
Trailer

Owner's Address \*  
CHENNAI



Registration Certificate No. \*  
7646746

Insurance No. \*  
4746764746

Pollution Certificate No \*  
83768383683

Document  
 No file chosen  
Maximum File Size: 700KB

Title  
RC BOOK



PASS ISSUANCE SYSTEM
23/02/2021

PIS Modules

---

### Vehicle Details

Show 10 entries Search:

Vehicle ID	Chasis No.	Vehicle No.	Registration Certificate No.	Insurance Valid Upto	Action
276423	KWR133339	TN28L7567	7567	10-06-2021	<input type="button" value="⚙️"/>
276396	MAT447264J5K26237	AP27UB7839	7839	18-01-2022	<div style="border: 1px solid #ccc; padding: 2px; width: fit-content;"> <input type="button" value="Edit"/> </div>
276394	MB1TRDWD2FPWP1330	AP27TY1819	1819	09-02-2022	<div style="border: 1px solid #ccc; padding: 2px; width: fit-content;"> <input type="button" value="Details"/> </div>
276393	WFR146749TRNO0142006	TN28AR5664	5664	13-10-2021	<div style="border: 1px solid #ccc; padding: 2px; width: fit-content;"> <input type="button" value="View Documents and Add Document"/> </div>
276390	MAT466397G1F17201	TN03T5964	5964	18-02-2022	<input type="button" value="⚙️"/>
276389	MB1TLDWB6EESP4035	TN28BF5360	5360	18-01-2022	<input type="button" value="⚙️"/>

- Click '+Add Vehicle Documents' and upload other documents and give title to them
- In this page, uploaded documents can be viewed and delete
- To upload second document, select 'View Documents and Add Documents' by clicking Action button. Maximum size of document can be up to 2MB

## Vehicle Documents

(Max size :2MB)

Document Name

INSURANCE COPY

Docs

Browse

Upload

Back to List

### ADDING USER DETAILS:

- To add details of user, select 'Pass Holders→Add/View User Details' in PIS Modules dropdown.

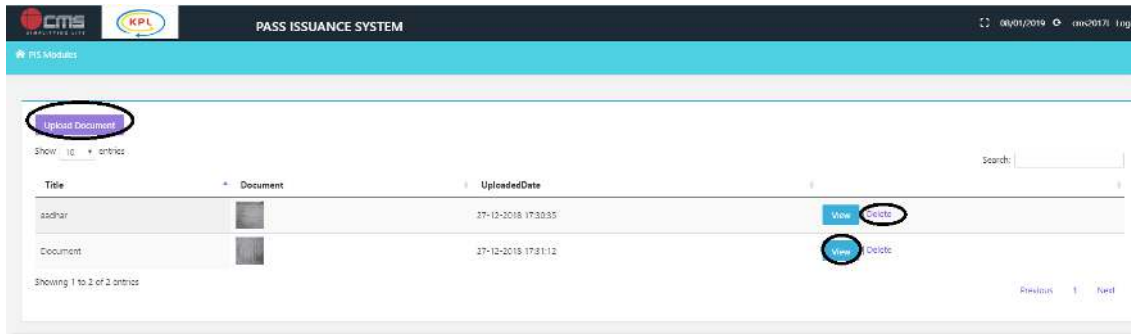
App User Id	Name	Father Name	Date of Birth	Identification Mark	Aadhar No	Passport No	Govt EmpID No	Driving Licence No	Gender	Action
715370	abc	A	1991-11-29						Male	
714644	vicky	B	1992-05-27					1370376376708	Male	
714803	POLUSER000	A	1990-05-14		282826282828				Male	
714801	POLUSER000	A	1990-05-14		778895538877				Male	
714900	POLUSER100	A	1990-05-14		523456789090				Male	
714205	kamegani	kab	1990-05-27						Male	
713897	test	test 1	1984-12-18		436475628788				Male	
713996	test	test 1	1984-12-18		436475628788				Male	
713913	kumar	C	2018-12-19					gfhghgh	Male	
713907	shobh	F	2018-12-18					ghghghgh	Male	

- Click '+Create New' and fill all the mandatory fields.

App User Id	Name	Father Name	Date of Birth	Identification Mark	Aadhar No	Passport No	Govt EmpID No	Driving Licence No	Gender	Action
715370	abc	A	1991-11-29						Male	
714644	vicky	B	1992-05-27					1576376578556	Male	
714803	POLUSER000	A	1990-05-14		282826282828				Male	
714801	POLUSER000	A	1990-05-14		778895538877				Male	
714900	POLUSER100	A	1990-05-14		123456789090				Male	
714205	kamegani	kab	1990-05-27						Male	
713897	test	test 1	1984-12-18		436475628788				Male	

- Passport size photo needs to be uploaded. Maximum size of photo can be up to 2MB
- The below mentioned fields are mandatory for Users
  - Name
  - Fathers Name
  - Gender
  - Date of Birth
  - Present Address
  - Permanent Address
  - Designation
- One out of following number, need to be filled.
  - Aadhar No
  - Passport No
  - Election Card No
  - Driving License No
  - Government Employee ID No
- The same document needs to be uploaded.
- If you select designation as 'Driver', copy of Driving License (DL) needs to be uploaded.
- Maximum size of document can be up to 2MB
- In this page, one document only can be uploaded.
- Click 'Save' button. Saved details can be edited by selecting 'Edit' in Action dropdown.
- To upload second document, select 'View Documents' by clicking Action button.

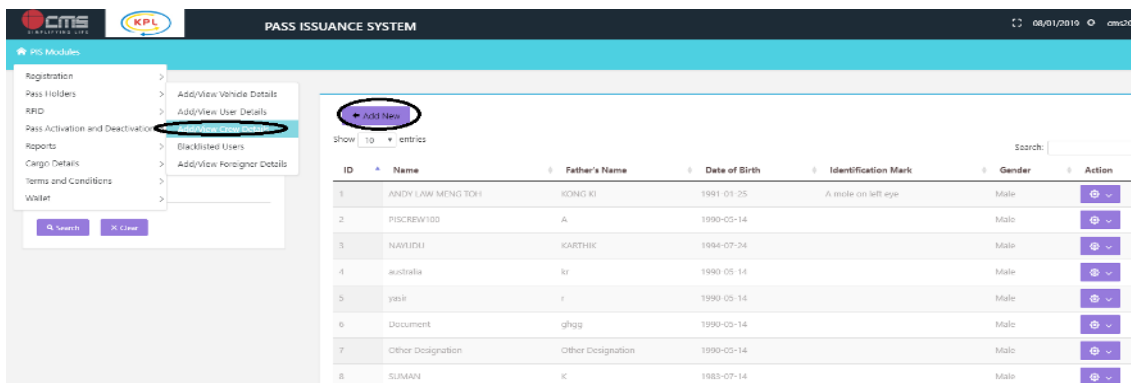
App User Id	Name	Father Name	Date of Birth	Identification Mark	Aadhar No	Passport No	Govt EmplID No	Driving Licence No	Gender	Action
713276	abc	A	1991-11-29						Male	<a href="#">View Documents</a>
714944	efghy	P	1992-02-27					127824678098	Male	<a href="#">Edit</a>
714301	PRUSUB1001	A	1980-05-14		787807878098				Male	<a href="#">Details</a>
714801	PRUSUB200	A	1999-02-14		778999228877				Male	<a href="#">Details</a>
714300	PRUSUB1000	A	1990-05-14		123456789666				Male	<a href="#">View Documents</a>
714202	ksamegam	kat	1992-09-27						Male	<a href="#">View Documents</a>
713997	test1	test1	1984-12-18		438475688098				Male	<a href="#">View Documents</a>
713996	test	test1	1984-12-18		438475688098				Male	<a href="#">View Documents</a>



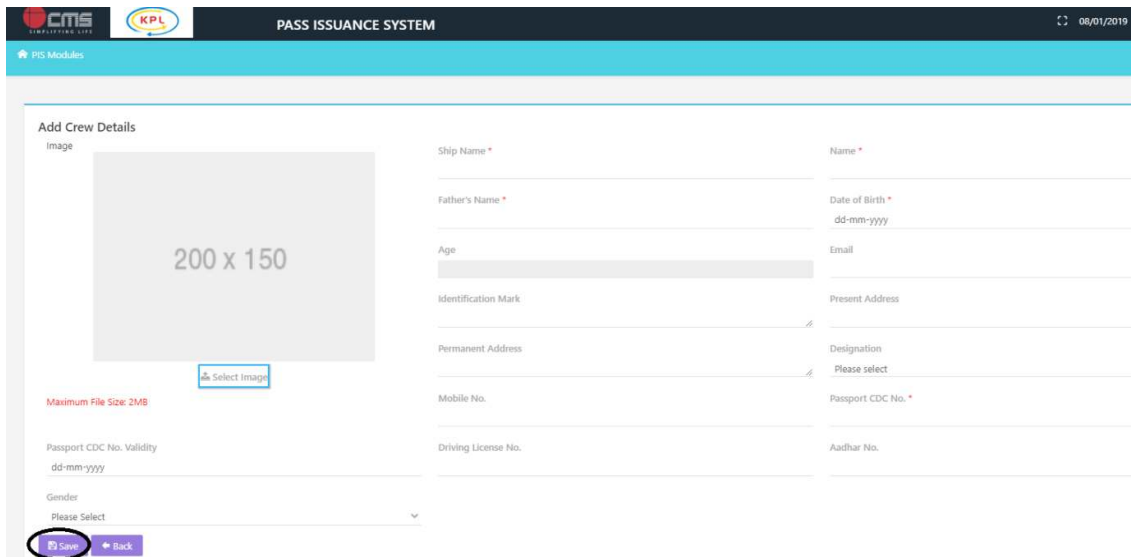
- Click 'Upload Document' and upload other documents and give title to them.
- In this page, uploaded documents can be viewed and deleted.

### ADDING CREW DETAILS:

- To add details of crew, select 'Pass Holders→Add/View Crew Details' in PIS Modules dropdown.



- Click 'Add New' and fill all the mandatory fields.
- Passport size photo needs to be uploaded. Maximum size of photo can be up to 2MB



- Click 'Save' button. Saved details can be edited by selecting 'Edit' in Action dropdown.
- To upload document, select 'View Documents' by clicking Action button.

PS Modules

[Add New](#)

Show 10 entries

Search:

ID	Name	Father's Name	Date of Birth	Identification Mark	Gender	Action
1	ANDY LAW MENG TOH	KONG KI	1991-01-25	A mole on left eye	Male	<a href="#">View Documents</a>
2	PISCREW100	A	1990-05-14		Male	<a href="#">Edit</a>
3	NAYUDU	KARTHIK	1994-07-24		Male	<a href="#">Details</a>
4	australia	kr	1990-05-14		Male	<a href="#">Delete</a>
5	yasir	r	1990-05-14		Male	<a href="#">View Documents</a>
6	Document	ghgg	1990-05-14		Male	<a href="#">View Documents</a>

CMS SIMPLIFYING LIFE KPL PASS ISSUANCE SYSTEM 14/05/2019 oms2017! Log off

PS Modules

[Upload Document](#)

Show 10 entries

Search:

Title	Document	UploadedDate
No data available in table		

Showing 0 to 0 of 0 entries

[Previous](#) [Next](#)

- Click 'Upload Document' and upload other documents and give title to them.
- In this page, uploaded documents can be viewed and deleted.

### ADD/VIEW FOREIGNER DETAILS:

- To add details of Foreigner, select 'Pass Holders→Add/View Foreigner Details' in PIS Modules dropdown.

CMS SIMPLIFYING LIFE KPL PASS ISSUANCE SYSTEM 08/01/2019 oms

PS Modules

- Registration
- Pass Holders
  - [Add/View Foreigner Details](#)
  - Add/View Vehicle Details
  - Add/View User Details
  - Add/View Crew Details
  - Black List
- Pass Activation and Deactivation
- Reports
- Cargo Details
- Terms and Conditions
- Wallet

[Add Foreigner](#)

Show 10 entries

Search:

Name	Father's Name	Identification Mark	Date of Birth	Gender	Action
1234	a		2018-09-07	Male	<a href="#">View Documents</a>
ADMM	GB		1990-05-14	Male	<a href="#">View Documents</a>
Use officers	af		1990-05-14	Male	<a href="#">View Documents</a>
999	g		1991-01-25	Male	<a href="#">View Documents</a>
999	gg		2018-09-06	Male	<a href="#">View Documents</a>

Site Designed & Developed by CMS Computers Ltd.

- Click 'Add Foreigner' and fill all the mandatory fields.
- Passport size photo needs to be uploaded. Maximum size of photo can be up to 2MB

**Add Foreigner Details**

200 x 150

[Browse](#)

Maximum File Size: 2MB

Name \*

Gender: Please Select

Age

Passport No \*

Visa No \*

Nationality \*

Present Address

Email

Document Title

Father's Name \*

Date of Birth \*: dd-mm-yyyy

Identification Mark

Passport Valid Upto \*: dd-mm-yyyy

Visa Valid Upto \*: dd-mm-yyyy

Immigration Clearance No \*

Permanent Address

Mobile No.

Document

[Choose File](#) | No file chosen

Maximum File Size: 2MB

Immigration Clearance Date \*: dd-mm-yyyy

Designation: Please select

NOC Provided By Department: Please select

[Save](#) [Back to List](#)

- Passport, Immigration Clearance and Visa copy need to be uploaded for foreigners.
- Maximum size of document can be up to 2MB
- In this page, one document only can be uploaded.
- Click 'Save' button. Saved details can be edited by selecting 'Edit' in Action dropdown.
- To upload second document, select 'View Documents' by clicking Action button.

[Add Foreigner](#)

Show 10 entries

Name	Father's Name	Identification Mark	Date of Birth	Gender	Action
1254	a		2018-09-07	Male	<a href="#">Edit</a>
ADAM	GIL		1990-05-14	Male	<a href="#">Details</a>
do villiers	ab		1990-05-14	Male	<a href="#">View Documents</a>
999	g		1991-01-23	Male	<a href="#">Edit</a>
999	ss		2018-09-08	Male	<a href="#">Edit</a>

**CMS** **KPL** **PASS ISSUANCE SYSTEM** 14/05/2019 cms20171 Log off

[PIS Modules](#)

[Upload Document](#)

Show 10 entries

Title	Document	UploadedDate
No data available in table		

Showing 0 to 0 of 0 entries

[Previous](#) [Next](#)

- Click 'Upload Document' and upload other documents and give title to them.
- In this page, uploaded documents can be viewed and deleted.

**BLACKLISTED USERS:**

**CMS** **KPL** **PASS ISSUANCE SYSTEM**

[PIS Modules](#)

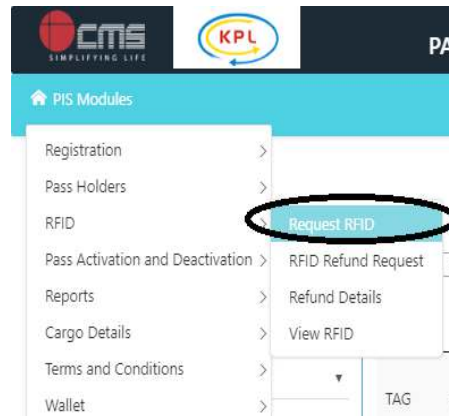
- Registration >
- Pass Holders > [Add/View Vehicle Details](#)
- RFID > [Add/View User Details](#)
- Pass Activation and Deactivation > [Add/View Crew Details](#)
- Reports > [Blacklisted Users](#)
- Cargo Details > [Add/View Foreigner Details](#)
- Terms and Conditions >
- Wallet >

200 x 150

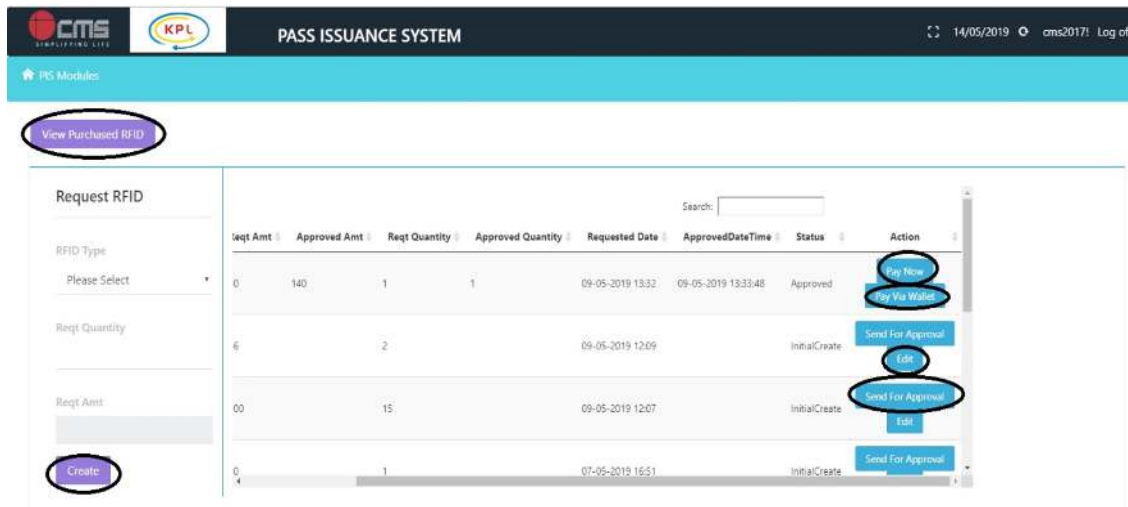
- In this page, you can see the list of users who are all blacklisted by Port Authorities for some reason. You cannot make pass for them.

### PURCHASING RFID CARD/TAG:

- RFID Card needs to be purchased for Users and RFID Tag for Vehicles
- Deposit cost of RFID Card will be Rs. 140 (Rupees One Hundred Forty Only)
- Cost of RFID Tag (Vehicle) will be Rs. 123 (Rupees One Hundred Twenty Three Only)
- The cost of the RFID Cards is refundable after physical verification of the card. The RFID Card is reusable for five years.
- To purchase RFID Card/Tag, select 'RFID→Request RFID' in PIS Modules dropdown.



- Select Card/Tag in RFID Type dropdown and enter quantity. It will show the cost of selected RFID Card/Tag and press 'Create'. Request will be created successfully.
- The request can be edited by clicking 'Edit' option.



- Click 'Send for Approval'. Port authority will approve or reject based on Company Requirement.
- Once approved, the status will be changed to 'Approved' and 'Pay Now' option will be enabled. Using this option, you can pay by Debit/Credit Cards or Net banking.
- If you have enough money in your wallet, 'Pay via Wallet' option also will be enabled. For adding money to wallet, please refer next page.
- Once payment done, click 'View Purchased RFID' to download E-Bill and view purchased RFID Cards/Tags.

**CMS** **KPL** **PASS ISSUANCE SYSTEM**

PIS Modules

### Approved Rfid Reqt

Show 10 entries

Request ID	Amount	Req Quantity	Approved Quantity	Actions
123433	140	1	1	<a href="#">E-bill</a> <a href="#">View RFID</a>
123304	140	2	1	<a href="#">E-bill</a> <a href="#">View RFID</a>
123282	140	2	1	<a href="#">E-bill</a> <a href="#">View RFID</a>
121666	123	1	1	<a href="#">E-bill</a> <a href="#">View RFID</a>
121651	5	5	5	<a href="#">E-bill</a> <a href="#">View RFID</a>
121650	5	5	5	<a href="#">E-bill</a> <a href="#">View RFID</a>
121627	140	3	1	<a href="#">E-bill</a> <a href="#">View RFID</a>
120680		1	1	<a href="#">E-bill</a> <a href="#">View RFID</a>
20000	1	1	1	<a href="#">E-bill</a> <a href="#">View RFID</a>
11960	1	1	1	<a href="#">E-bill</a> <a href="#">View RFID</a>

- Collect your RFID Cards/Tags by showing E-Bill from RFID Pass Section in Kamarajar Port Ltd.

**E-Bill**

Please Show the E-Bill at the port to collect the Rfid Cards.

Summary Details

Company Name	CMS Computers Pvt Ltd	Email ID	cms.rfid@gmail.com		
Payment ID	123433	Transaction No:	WalletTransaction	Transaction Details:	Purchase
Status:	Success	Total Amount:	140	Contact Number	8870103948
Billing Date:	27-12-2018 13:45				

Details

ID	Count	Amount	Type
123433	1	140	CARD

[Print](#) [Download](#)

## ADDING MONEY TO WALLET:

- To add money to wallet, select 'Wallet → Add Money to Wallet' in PIS Module dropdown.

**CMS** **KPL** **PASS ISSUANCE SYSTEM** 14/05/2019 cms2017: Log

PIS Modules

- Registration
- Pass Holders
- RFID
- Pass Activation and Deactivation
- Reports
- Cargo Details
- Terms and Conditions
- Wallet**
  - View Wallet Transactions
  - Add Money to Wallet**

### Documents

Status: Approved

Show 10 entries

Email ID	Mobile No	Validity Period
cms.rfid@gmail.com	9176408860	28-03-2020 00:00:00

Document Name *	Uploaded On	Action
asasdf	14-09-2018 15:08:00	<a href="#">View</a>
Document	01-01-2018 14:34:24	<a href="#">View</a>
Document	01-01-2018 17:41:45	<a href="#">View</a>
Document	01-01-2018 18:10:49	<a href="#">View</a>
Document	20-06-2018 17:12:32	<a href="#">View</a>

Search:



**PASS ISSUANCE SYSTEM**

### Wallet Payment

Amount : 500

First Name : CMS Computers Pvt Ltd

Email Id : cms.rfid@gmail.com

Phone No. : 9176400860

Product Information :  
Wallet Money

- Enter amount and pay by clicking 'Pay with Card' or 'Pay with Net Banking'.
- Once payment done, you can check the transaction by selecting 'Wallet→View Wallet Transaction' in PIS Module dropdown.

**PASS ISSUANCE SYSTEM**

PIS Modules

- Registration
- Pass Holders
- RFID
- Pass Activation and Deactivation
- Reports
- Cargo Details
- Terms and Conditions
- Wallet**

Documents

Status: **Approved**

Email ID	Mobile No	Validity Period
cms.rfid@gmail.com	9176400860	28-03-2020 00:00:00

**PASS ISSUANCE SYSTEM**

14/05/2019 cms2017! Log off

Wallet Balance :- INR 200

Show 10 entries

Transaction ID	Amount	Type	Transaction Date	Status	Action
Pass Deduction	-5	Debit	01-03-2019 08:43:06	Success	
Pass Deduction	-20	Debit	01-03-2019 09:52:45	Success	
Pass Deduction	-5	Debit	01-03-2019 11:10:22	Success	
Pass Deduction	-10	Debit	01-03-2019 11:42:14	Success	
Pass Deduction	-5	Debit	01-03-2019 12:15:07	Success	
Pass Deduction	-5	Debit	01-03-2019 15:16:48	Success	
Pass Deduction	-5	Debit	01-03-2019 15:20:01	Success	

- In this page, you can view your 'Wallet Balance' and 'Wallet Transactions'.

### ACTIVATION OF PASSES:

- To activate pass for a user or vehicle, select 'Pass Activation and Deactivation→Request for Activation of Pass' in PIS Modules dropdown.

The screenshot shows the 'PASS ISSUANCE SYSTEM' interface. In the left sidebar, the 'Request for Activation of pass' menu item is highlighted with a red circle. The main area displays a table of pass requests with columns for Transaction ID, Request Date, Approval Date, Approved Quantity, Amount, Reqt. Quantity, Payment Date/Time, Status, and Action.

Transaction ID	Request Date	Approval Date	Approved Quantity	Amount	Reqd. Quantity	Payment Date/Time	Status	Action
02853	07-07-2019 10:22:39		0	0	1		Created	Link pass
02854	07-07-2019 10:23:05	07-07-2019 10:23:07	0	0	1		Approved	Link pass
02855	07-07-2019 10:23:07	07-07-2019 10:23:07	0	0	1	07-07-2019 10:23:07	Approved	Link pass
02856	07-07-2019 10:23:07	07-07-2019 10:23:07	0	0	1		Approved	Link pass
02857	07-07-2019 10:23:07	07-07-2019 10:23:07	1	40	1	07-07-2019 10:23:07	Approved	Link pass
02858	07-07-2019 10:23:07	07-07-2019 10:23:07	0	0	1		Approved	Link pass
02859	07-07-2019 10:23:07	07-07-2019 10:23:07	0	0	1		Approved	Link pass
02860	07-07-2019 10:23:07	07-07-2019 10:23:07	0	0	1		Approved	Link pass

- Click 'Create New' to create a new pass request.

The screenshot shows the 'PASS ISSUANCE SYSTEM' interface. The 'Create New' button is highlighted with a red circle in the top left corner. The main area displays a table of pass requests with columns for Transaction ID, Request Date, Approval Date, Approved Quantity, Amount, Reqt. Quantity, Payment Date/Time, Status, and Action.

Transaction ID	Request Date	Approval Date	Approved Quantity	Amount	Reqd. Quantity	Payment Date/Time	Status	Action
02853	07-07-2019 10:22:39		0	0	1		Created	Link pass
02854	07-07-2019 10:23:07	07-07-2019 10:23:07	0	0	1		Created	Link pass
02855	07-07-2019 10:23:07	07-07-2019 10:23:07	0	0	1		Approved	Link pass
02856	07-07-2019 10:23:07	07-07-2019 10:23:07	0	0	1		Approved	Link pass
02857	07-07-2019 10:23:07	07-07-2019 10:23:07	1	40	1	07-07-2019 10:23:07	Approved	Link pass
02858	07-07-2019 10:23:07	07-07-2019 10:23:07	0	0	1		Approved	Link pass
02859	07-07-2019 10:23:07	07-07-2019 10:23:07	0	0	1		Approved	Link pass
02860	07-07-2019 10:23:07	07-07-2019 10:23:07	1	40	1	07-07-2019 10:23:07	Approved	Link pass
02861	07-07-2019 10:23:07	07-07-2019 10:23:07	0	0	1		Approved	Link pass
02862	07-07-2019 10:23:07	07-07-2019 10:23:07	0	0	1		Approved	Link pass

The screenshot shows the 'PASS ISSUANCE SYSTEM' interface. The 'Pass Allocation' form is displayed, with fields for Pass Type, Pass Category, Reqt. Quantity, and Amount. The 'Create' button is highlighted with a red circle.

- Select 'Pass Type', 'Pass Category' and 'Reqd Quantity'. Based on your selection, the cost would be shown in the 'Amount' field.
- Click 'Create' to make new pass request.
- RFID Pass tariff plans are given below. Please refer KPL's Scale of Rate (Page No.13)

# PORT PERMIT CHARGES

## CHAPTER VI

As per the direction of Ministry of Shipping, the initiative of Implementation of automated RFID Gate Control system under Ease of Doing Business, KPL has implemented RFID Control System at both gates with effect from 15.11.2016. The Port entry through both gates will be allowed with only RFID card for man and RFID tag for vehicle. The Permit rates for man and vehicle are given below.

### Man & Vehicle Permit Details

Man Permit - New/Renewal				
Period	Daily	Monthly	Half yearly	Yearly
Price	Rs. 5 per day	Rs. 40	Rs. 100	Rs. 200

Vehicle Permit - New/Renewal				
Period	Daily	Monthly	Half yearly	Yearly
Price	Rs. 15 per day	Rs. 75	Rs. 150	Rs. 200

### RFID Card and Tag:

The Cost of the RFID Cards/Tags:

- Deposit Cost of RFID card will be Rs. 140/- (Rupees one hundred forty only).
- Cost of RFID tag (vehicle) will be Rs. 123/- (Rupees one hundred twenty three only).
- The cost of the RFID Cards are refundable after physical verification of the card. The RFID card is reusable for five year period.

- Click 'Link Pass' and then 'Link User'

The screenshot shows a web application interface for 'Request for Activation of Pass'. It features a table with columns: Pass/Notification ID, Type, Category, Transaction ID, Record Date, Approval Date, Approved Quantity, Amount, Reel Quantity, Payment Date/Time, Status, and Action. The table contains several rows of data, including Man Pass and Vehicle - Commercial entries. In the Action column, there are buttons for 'Link Pass' and 'Link User'. A red circle highlights the 'Link Pass' button in the first row. Below the table, there is a 'Showing 1 to 10 of 770 entries' indicator and a search bar. At the bottom left, another 'Link User' button is highlighted with a red circle.

- Select 'User Type' from the dropdown.
- Enter 'User Name/Vehicle No', 'RFID Number', 'Permitted Gate', and 'Purpose of Entry'.
- While selecting date in 'Valid From', Expiry date will be calculated automatically in 'Valid To' field based on your pass category.
- While selecting 'Zone/Area number', Place of work will be filled automatically.
- Click 'Save' button.
- If you want to edit/delete linked user/vehicle, you can do it by clicking 'Edit' or 'Delete' buttons.

Linked To	User Type	Rfid Number	ValidFrom	ValidTo	LinkingStatus	Zone	Designation	Permitted Gate	Purpose Of Entry	Reason	Action	attachments
TESTYASIR	Man Pass	DD7DDDDD	2019-05-14	2019-05-27	InitialCreated	ZONE 1	RSO	All Gate	Official		<a href="#">Edit</a> <a href="#">Delete</a>	

- To link another user/vehicle, click 'Link User' and follow same procedure.
- Once you linked all users/vehicles, the page will be getting refreshed automatically and 'Send for Approval' option will be enabled.

PassAllocationID	Type	Category	Transaction ID	Request Date	Approval Date	Approved Quantity	Amount	Req. Quantity	Payment Datetime	Status	Action
623951	Man Pass	3 DAYS		08-01-2019 10:46:12		0	0	1		Created	<a href="#">Link pass</a> <a href="#">Send for Approval</a>
623950	Vehicle-Non Commercial	Daily	WalletTransaction	05-01-2019 11:43:51	05-01-2019 11:52:29	1	10	2	05-01-2019 13:02:22	Payment Done	<a href="#">Link pass</a> <a href="#">EBill</a>
623949	Vehicle-Non Commercial	Daily	WalletTransaction	05-01-2019 11:43:38	05-01-2019 11:52:40	1	10	1	05-01-2019 17:27:59	Payment Done	<a href="#">Link pass</a> <a href="#">EBill</a>
623948	Man Pass	3 DAYS		05-01-2019 11:40:34	05-01-2019 11:42:31	0	0	1		Rejected	<a href="#">Link pass</a>
623947	Man Pass	3 DAYS		05-01-2019 11:31:26	05-01-2019 11:38:23	1	5	2		Approved	<a href="#">Link pass</a> <a href="#">Pay Now</a> <a href="#">Pay Via Wallet</a>
623946	Man Pass	3 DAYS		05-01-2019 11:31:14	05-01-2019 11:39:8	1	5	1		Approved	<a href="#">Link pass</a> <a href="#">Pay Now</a> <a href="#">Pay Via Wallet</a>

- Click 'Send for Approval' and the request will be sent to port authority. They will check and approve or reject the pass request for some reason.
- Once your pass request is approved, 'Pay Now' and 'Pay via Wallet' options will be enabled.
- Once payment done, you can get the printed stickers by showing RFID Number/Vehicle No from RFID Pass Section in Kamarajar Port Ltd and paste it on your RFID Card/Tag.

Request for Activation of Pass

Show: 10 entries

PassActivationID	Type	Category	Transaction ID	Request Date	Approval Date	Approved Quantity	Amount	Reqd. Quantity	Payment Date/Time	Status	Action
823551	Man Pass	3 DAYS		05-01-2019 11:04:12	05-01-2019 11:01:15	1	5	1		Approved	Link pass, Pay Now, <b>E-Bill</b>
922950	Vehicle-Non Commercial	Daily	WalletTransaction	05-01-2019 11:42:41	05-01-2019 11:32:29	1	10	2	05-01-2019 13:02:22	Payment Done	Link pass, E-Bill
823548	Vehicle-Non Commercial	Daily	WalletTransaction	05-01-2019 11:43:38	05-01-2019 11:52:40	1	10	1	05-01-2019 17:07:59	Payment Done	Link pass, E-Bill
823546	Man Pass	3 DAYS		05-01-2019 11:40:04	05-01-2019 11:32:31	0	0	1		Rejected	Link pass
922947	Man Pass	3 DAYS		05-01-2019 11:31:26	05-01-2019 11:38:23	1	5	2		Approved	Link pass, Pay Now, Pay Via Wallet
823545	Man Pass	3 DAYS		05-01-2019 11:31:14	05-01-2019 11:39:55	1	5	1		Approved	Link pass, Pay Now, Pay Via Wallet

- You can get the E-Bill for that particular transaction by clicking 'E-Bill' in that page.

E-BILL

RFID based Passes - Activation Charges of RFID Cards and / or Vehicle Tags

Summary Details

Company Name	CMS Computers Pvt Ltd	Email ID	cms.rfid@gmail.com	Billing Date	05-01-2019 13:00
Payment ID	823950	Transaction No.	WalletTransaction	Transaction Details	Activation
Status	Success	Total Amount	10	Contact Number	9049143615

Details

ID	Pass Type	Count	Amount	Type
823950	Vehicle-Non Commercial	1	10	PASS

Site Designed & Developed by CMS Computers Ltd. Ver 1.0.4

## REJECTED PASS:

- If your pass request is rejected by port authority, it will be showing as 'Rejected' in status and Linking Status column.
- Pass request may be rejected for following reasons,
  - User
    - User's photo is not clear or different.
    - User document is not clear or missing or different.
  - Vehicle
    - Vehicle document is not clear or missing or different.
    - Vehicle insurance is expired.
    - Approval Letter for Two Wheeler is not available.
- You can check the reason by clicking 'Click to Show' in reason column.

PIS Modules

ID	User Type	Frequency	Pass Type	Valid From	Valid To	Zone	Designation	Permitted Gate	Purpose Of Entry	Reason	Action
628586	Man Pass	Daily		07-01-2019 12:27:27		0		5	1	Created	Link pass
628031	Man Pass	7 Days		05-01-2019 12:21:09	05-01-2019 14:18:12	0		0	1	Rejected	Link pass
626242	Vehicle-Non Commercial	3 DAYS	Free-Pass	31-12-2018 16:58:35	31-12-2018 17:54:2	0		10	1	Payment Done	Link pass EBR
626239	Man Pass	3 DAYS		31-12-2018 16:33:58	31-12-2018 16:34:30	0		5	1	Rejected	Link pass
626230	Vehicle-Non Commercial	3 DAYS		31-12-2018 16:12:36	31-12-2018 16:23:39	0		20	2	Rejected	Link pass
626155	Man Pass	Monthly	Free-Pass	31-12-2018 14:49:28	31-12-2018 14:50:30	1		40	1	Payment Done	Link pass EBR
625056	Man Pass	3 DAYS	Free-Pass	28-12-2018 12:6:42	28-12-2018 12:7:25	0		0	1	Payment Done	Link pass EBR
622040	Man Pass	7 Days	Free-Pass	28-12-2018 11:39:3	31-12-2018 13:9:20	0		0	1	Payment Done	Link pass EBR

Showing 1 to 10 of 600 entries

Previous 1 2 3 4 5 ... 60 Next

Link User

Show 10 entries

Search:

Linked To	User Type	Rfid Number	ValidFrom	ValidTo	LinkingStatus	Zone	Designation	Permitted Gate	Purpose Of Entry	Reason	Action	attachments
suji	Man Pass	4DBCFO0E	2019-01-07	2019-01-14	Rejected	ZONE 1	DRIVER	All Gate	official		Click to Show Edit Delete	

- Correct the mistakes in 'Pass Holders' page.
- Click 'Edit' and 'save' and refresh the page.

PIS Modules

ID	User Type	Frequency	Pass Type	Valid From	Valid To	Zone	Designation	Permitted Gate	Purpose Of Entry	Reason	Action
628586	Man Pass	Daily		07-01-2019 12:27:27		0		5	1	Created	Link pass
628031	Man Pass	7 Days		05-01-2019 12:21:09	05-01-2019 14:18:12	0		0	1	Rejected	Link pass
626242	Vehicle-Non Commercial	3 DAYS	Free-Pass	31-12-2018 16:58:35	31-12-2018 17:54:2	0		10	1	Payment Done	Link pass EBR
626239	Man Pass	3 DAYS		31-12-2018 16:33:58	31-12-2018 16:34:30	0		5	1	Rejected	Link pass
626230	Vehicle-Non Commercial	3 DAYS		31-12-2018 16:12:36	31-12-2018 16:23:39	0		20	2	Rejected	Link pass
626155	Man Pass	Monthly	Free-Pass	31-12-2018 14:49:28	31-12-2018 14:50:30	1		40	1	Payment Done	Link pass EBR
625056	Man Pass	3 DAYS	Free-Pass	28-12-2018 12:6:42	28-12-2018 12:7:25	0		0	1	Payment Done	Link pass EBR
622040	Man Pass	7 Days	Free-Pass	28-12-2018 11:39:3	31-12-2018 13:9:20	0		0	1	Payment Done	Link pass EBR

Showing 1 to 10 of 600 entries

Previous 1 2 3 4 5 ...

PassLinking EDIT

User Name	Rfid Number	ValidFrom	ValidTo
suji	4DBCFO0E	07-01-2019	14-01-2019
Permitted Gate	Purpose Of Entry	Zone/Area	DepartmentID
All Gate	official	ZONE 1	Traffic
Place Of Work	Save		

- Once done all those changes, 'Send for Approval' will be enabled again.
- Click 'Send for Approval' and get approved by port authority and do the payment.
- Once payment done, you can get the printed stickers by showing RFID Number/Vehicle No from RFID Pass Section in Kamarajar Port Ltd and paste it on your RFID Card/Tag.

## RENEWAL OF PASSES:

- User/Vehicle's passes can be renewed one day before itself.
- To renew user/vehicle's pass, select 'Pass Activation and Deactivation' → 'Renewal of Passes' in PIS Modules dropdown.

		Valid From	Valid To	Linked To	Pass Type	Action
	964E570D	10-12-2018 00:00:00	09-01-2019 00:00:00	VASANTH SARAVANAN	Man Pass	Renew
617625	214D9A4D	10-12-2018 00:00:00	09-01-2019 00:00:00	DINESH R	Man Pass	Renew
617635	4DC7585E	10-12-2018 00:00:00	09-01-2019 00:00:00	KARTHICK M	Man Pass	Renew
617638	9650497D	10-12-2018 00:00:00	09-01-2019 00:00:00	MOORTHY S	Man Pass	Renew

- In this page, it will show all the active passes which is going to expire in one day.
- Click 'Renew'.
- Select 'Category' and click 'Save'. The request will be sent to port authority directly.

Pass Allocation

Type: Man Pass Category: Select Category No Of Days:

Reqd Quantity:  Amount:

- They will check and approve or reject the pass request for some reason.
- Once your pass renewal is approved, 'Pay Now' and 'Pay via Wallet' options will be enabled.
- Once payment done, you can get the printed stickers by showing RFID Number/Vehicle No from RFID Pass Section in Kamarajar Port Ltd and paste it on your RFID Card/Tag.
- If your renewal is rejected, follow the same procedure of rejected passes said before.

## DEACTIVATION OF PASSES:

- To deactivate a valid pass, select 'Pass Activation and Deactivation' → 'Deactivation of Passes' in PIS Modules dropdown.

		Valid From	Valid To	Linked To	Pass Typ
	964E570D	10-12-2018 00:00:00	09-01-2019 00:00:00	VASANTH SARAVANAN	Man Pass
617635	214D9A4D	10-12-2018 00:00:00	09-01-2019 00:00:00	DINESH R	Man Pass
617636	4DC7585E	10-12-2018 00:00:00	09-01-2019 00:00:00	KARTHICK M	Man Pass
617638	9650497D	10-12-2018 00:00:00	09-01-2019 00:00:00	MOORTHY S	Man Pass

- In this page, it will show all the valid passes in your login.

Request Deactivation of Pass

Show 10 entries

Search: \_\_\_\_\_

PassAllocationID	RfidNumber	Valid From	Valid To	Linked To	Pass Type	Actions
595110	E2005180040E01740800CA03	19-09-2018 00:00:00	17-03-2019 00:00:00	TN044U2289	Vehicle	Deactivate
596771	E2000017861300940780CA88	27-09-2018 00:00:00	25-03-2019 00:00:00	TN03P9723	Vehicle	Deactivate
600967	965276CD	15-10-2018 00:00:00	12-04-2019 00:00:00	PUNITHAN	Users	Deactivate
602907	DCF5CED	23-10-2018 00:00:00	20-04-2019 00:00:00	SURESH A	Users	Deactivate
603145	9CD82E5D	24-10-2018 00:00:00	23-10-2019 00:00:00	RAGU R	Users	Deactivate
604159	687D9303	26-10-2018 00:00:00	25-04-2019 00:00:00	Ganeshan S K	Users	Deactivate
611678	215400DD	22-11-2018 00:00:00	20-05-2019 00:00:00	VEERATHAMELANK	Users	Deactivate

- Use search option to select particular User/Vehicle no/RFID number.
- Click 'Deactivate' button.
- Deactivated RFID numbers can be used to link other user/vehicle while making passes.
- If the RFID Card number/User's Name/Vehicle No is not showing while linking pass means, that particular RFID Card number/User's Name/Vehicle No is still active.

### LINK DRIVER:

- This option is used to link the driver with corresponding vehicle.
- To link driver with vehicle, select 'Pass Activation and Deactivation → Link Driver' in PIS Modules dropdown.
- Print pass cannot be provided for vehicles until unless the vehicle is linked with it's driver.

The screenshot displays the 'PASS ISSUANCE SYSTEM' interface. At the top, there are logos for CMS (Simplifying Life) and KPL. The main header is 'PASS ISSUANCE SYSTEM'. Below this, there is a 'PIS Modules' dropdown menu with the following options: Registration, Pass Holders, RFID, Pass Activation and Deactivation, Reports, Cargo Details, Terms and Conditions, and Wallet. The 'Pass Activation and Deactivation' option is expanded, showing a sub-menu with 'Request for Activation of pass', 'Link Driver' (circled in red), 'Renewal of Pass', and 'Deactivation of Pass'. To the right of this menu, there is a 'Status: Approved' indicator and a table with columns 'Mobile No' and 'Validity Period'. Below the dropdown menu, there is a 'Company Details' section. At the bottom of the page, there is a 'Change Driver' button (circled in red).

Vehicle No	Category	From	To	Permitted Gate
TN11P4006	Yearly	2018-05-17 06:30:00	2019-12-15 00:00:00	All Gate
TN22BE2149	Yearly	2017-04-19 17:30:00	2019-12-31 00:00:00	All Gate
PISTEST200	Half Yearly	2018-12-22 00:00:00	2019-06-19 00:00:00	All Gate
TN18P2192	3 DAYS	2018-12-22 00:00:00	2019-05-31 00:00:00	All Gate
TN22CD2875	Daily	2017-10-03 00:00:00	2019-06-21 00:00:00	All Gate
TN03Q9321	3 DAYS	2018-12-31 00:00:00	2019-06-25 00:00:00	All Gate
TN11S6313	Monthly	2019-01-23 00:00:00	2019-12-31 23:59:59	All Gate
TN11P4006	Monthly	2019-03-12 00:00:00	2020-04-10 00:00:00	All Gate

User Name	Category	From	To	Permitted Gate
R. Muhammad Yasir	Daily	2017-10-03 00:00:00	2019-06-21 00:00:00	All Gate
R. Muhammad Yasir	Monthly	2017-10-03 00:00:00	2019-05-15 00:00:00	All Gate



- In this page, it will show all the valid vehicle passes and driver passes.
- Select 'Vehicle No' from left side and corresponding driver from right side.
- Click 'Change Driver'.
- If the driver has changed a vehicle means, the same vehicle number has to be selected to this driver.

## REPORTS:

### PAYMENT REPORT:

- To access payment report, select 'Reports→Payment Report' in PIS Modules dropdown.
- In this report, you can view your payment transaction of RFID/Pass purchase and Wallet deposit.
- Select 'From Date' and 'To Date' and click filter. You will get the results.
- You can download this report in PDF and Excel format.

Transaction Date	Transaction Number	Payment Made For	Transaction Status	Payment Mode	Amount
06-01-2019 18:32:52	2090010256	WALLET	Success	CARD	1000
06-01-2019 18:32:52	024FD1XVZ7	WALLET	Success	NET	75
06-01-2019 17:28:34	2090010258	WALLET	Success	CARD	2000
06-01-2019 15:19:25	2090010240	WALLET	Success	CARD	1000
06-01-2019 15:18:14	2090010238	WALLET	Success	CARD	50

### RFID ISSUANCE REPORT:

- To access RFID Issuance report, select 'Reports→RFID Issuance' in PIS Modules dropdown.
- In this report, you can view RFID Card/Tag purchase details.
- Select 'From Date' and 'To Date' and click filter. You will get the results.
- You can download this report in PDF and Excel format.

Request ID	Company ID	Company Name	RFID Type	Requested Quantity	Approved Quantity	Requested Date	Approved Date	Approved By	Issued Date	Issued By	Amount	DateOfTransaction
123211	401	CMS Computers Pvt Ltd	CARD	1	1	09-05-2019 16:53:27	09-05-2019 17:24:46	ETVISHA	10-05-2019 9:29:58	ATHAM_A	140	10-05-2019 9:25:54
124763	401	CMS Computers Pvt Ltd	CARD	3	3	28-03-2019 10:48:58	28-03-2019 10:49:25	ETGANESH	28-03-2019 11:12:10	NAGARAJAN_S	420	28-03-2019 13:53:03
124335	401	CMS Computers Pvt Ltd	CARD	1	1	28-02-2019 22:45:59	28-02-2019 22:46:3	kpi	28-02-2019 22:50:34	kpl	140	28-02-2019 23:46:49
123861	401	CMS Computers Pvt Ltd	CARD	8	8	28-01-2019 8:12:54	28-01-2019 8:13:20	kpi	28-01-2019 8:17:14	kpi	840	28-01-2019 8:13:31
122850	401	CMS Computers Pvt Ltd	CARD	1	1	26-01-2019 21:4:56	26-01-2019 21:7:18	kpi	26-01-2019 22:8:19	kpi	140	26-01-2019 21:8:11
123816	401	CMS Computers Pvt Ltd	TAG	1	1	24-01-2019 18:34:48	24-01-2019 18:55:11	kpi	24-01-2019 19:4:48	kpi	123	24-01-2019 18:56:42
123803	401	CMS Computers Pvt Ltd	CARD	1	1	24-01-2019 15:21:26	24-01-2019 15:21:56	JETMAHESH	24-01-2019 17:52:12	kpi	140	24-01-2019 15:41:54
123743	401	CMS Computers Pvt Ltd	TAG	1	1	23-01-2019 11:18:55	23-01-2019 11:19:25	kpi	23-01-2019 11:28:55	kpi	123	23-01-2019 11:19:03
123778	401	CMS Computers Pvt Ltd	TAG	1	1	23-01-2019 10:20:43	23-01-2019 10:21:10	kpi	23-01-2019 10:30:43	kpi	123	23-01-2019 10:29:0
121966	401	CMS Computers Pvt Ltd	TAG	1	1		04-09-2018 21:23:9		04-09-2018 21:23:9	kpi	123	28-09-2018 18:34:43
<b>Total:</b>											NaN (2019 total)	

### RFID PASS REQUEST REPORT:

- To access RFID Pass Request report, select 'Reports→RFID Pass Request' in PIS Modules dropdown.
- In this report, you can view RFID Pass purchase details.
- Select 'From Date' and 'To Date' and click filter. You will get the results.
- You can download this report in PDF and Excel format.

PIS Module

Report : Rfid Pass Request

Filter By Payment Date: From dd-mm-yyyy      Filter By Payment Date: To dd-mm-yyyy      Filter By Pass Type Select      Filter By Pass Category Select      **Filter**

Show 10 entries      Search

Showing 1 to 10 of 850,327 entries

Pass Allocation ID	Company Name	Request Date	Pass Type	Pass Category	Requested Quantity	Approved Quantity	Approved Date	Payment Date	Amount
49801	CMS Computers Pvt Ltd		Man Pass	3 DAYS	1	1	27-06-2017 14:20:53	09-09-2017 9:35:41	5
49801	CMS Computers Pvt Ltd		Man Pass	3 DAYS	1	1	27-06-2017 14:20:53	09-09-2017 9:35:41	5
49801	CMS Computers Pvt Ltd		Man Pass	3 DAYS	1	1	27-06-2017 14:20:53	09-09-2017 9:35:41	5
49801	CMS Computers Pvt Ltd		Man Pass	3 DAYS	1	1	27-06-2017 14:20:53	09-09-2017 9:35:41	5
49801	CMS Computers Pvt Ltd		Man Pass	3 DAYS	1	1	27-06-2017 14:20:53	09-09-2017 9:35:41	5
49801	CMS Computers Pvt Ltd		Man Pass	3 DAYS	1	1	27-06-2017 14:20:53	09-09-2017 9:35:41	5
49801	CMS Computers Pvt Ltd		Man Pass	3 DAYS	1	1	27-06-2017 14:20:53	09-09-2017 9:35:41	5
49801	CMS Computers Pvt Ltd		Man Pass	3 DAYS	1	1	27-06-2017 14:20:53	09-09-2017 9:35:41	5
49801	CMS Computers Pvt Ltd		Man Pass	3 DAYS	1	1	27-06-2017 14:20:53	09-09-2017 9:35:41	5
49801	CMS Computers Pvt Ltd		Man Pass	3 DAYS	1	1	27-06-2017 14:20:53	09-09-2017 9:35:41	5

**RFID PASS DETAILS REPORT:**

- To access RFID Pass Details report, select 'Reports→RFID Pass Details in PIS Modules dropdown.
- In this report, you can view RFID Pass details.
- Select 'From Date' and 'To Date' and click filter. You will get the results.
- You can download this report in PDF and Excel format.

PIS Module

Report : Rfid Pass Details

Filter By Request Date: From dd-mm-yyyy      Filter By Request Date: To dd-mm-yyyy      **Filter**

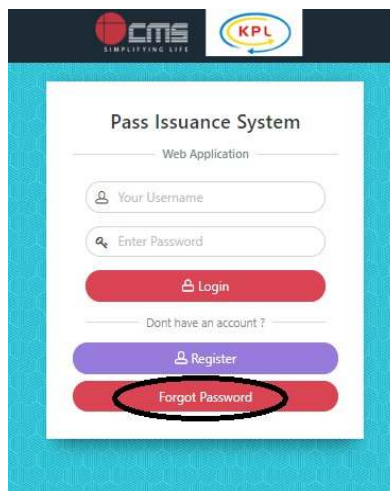
Show 10 entries      Search

Showing 1 to 10 of 6,614 entries

Company Name	User Name	Rfid No	Pass Type	Pass Category	Valid From	Valid To	Access Gate	Requested Date	Approved By	Approved Date	Linking Status	Paymen
Shriwin Services	Ramesh	4DAF429E	Man Pass	3 DAYS	31-12-2018	02-01-2019	All Gate	31-12-2018 18:16:37	kpl	31-12-2018 19:17:12	Deactivated	Paid
Shriwin Services	Tamil Selven	2151D29D	Man Pass	2 DAYS	21-12-2018	02-01-2019	All Gate	21-12-2018 19:15:53	kpl	21-12-2018 19:17:15	Deactivated	Paid
Shriwin Services	BOGMINATHAN S	9652C09D	Man Pass	Daily	27-12-2018	27-12-2018	All Gate	27-12-2018 21:14:44	kpl	27-12-2018 21:15:4	renewed	Pending
Shriwin Services	ARJUN S	214C172D	Man Pass	Daily	27-12-2018	27-12-2018	All Gate	27-12-2018 21:12:57	kpl	27-12-2018 21:14:50	renewed	Pending
Shriwin Services	SUNILKAR	2151C05D	Man Pass	Daily	27-12-2018	27-12-2018	All Gate	27-12-2018 20:19:22	kpl	27-12-2018 20:14:31	renewed	Paid
Shriwin Services	SUBASH T	DCF33C6D	Man Pass	Daily	27-12-2018	27-12-2018	All Gate	27-12-2018 20:10:38	kpl	27-12-2018 20:14:26	renewed	Paid

**RESET/FORGOT PASSWORD:**

- To reset your password, click 'Forgot Password'.



- Enter registered E-mail ID, you will get OTP to your Mobile number and Email.

**PASS ISSUANCE SYSTEM**

**Reset Password**

Please enter your registered Email below

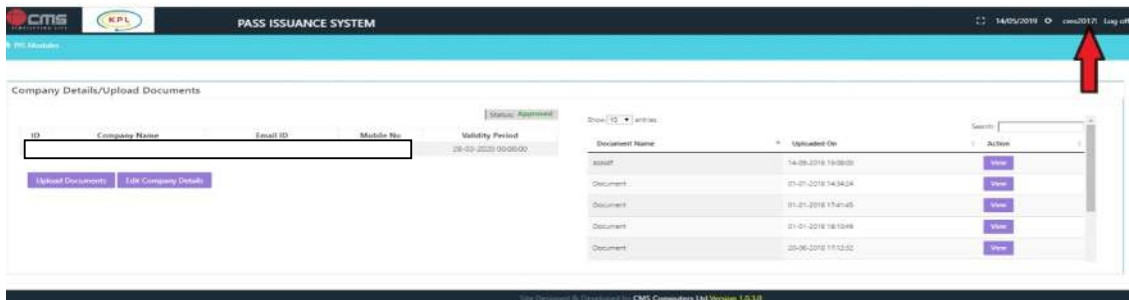
Email ID

Send OTP to Reset Password

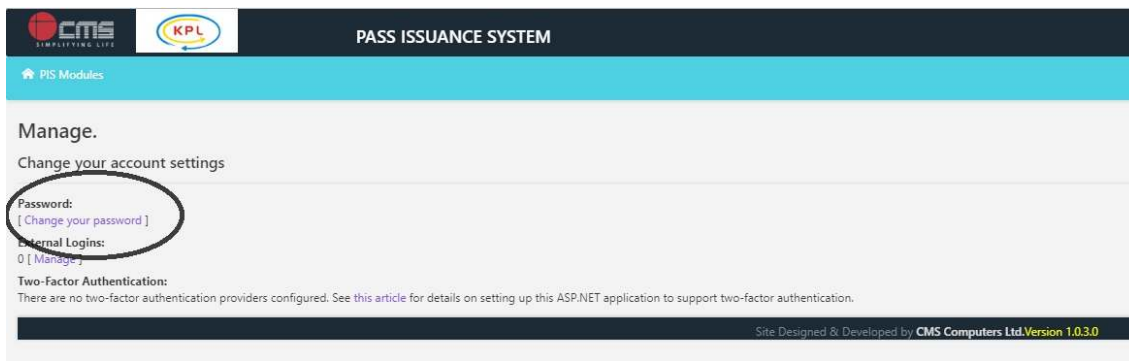
- Enter the OTP which will be received by SMS and Email, then reset your password.

**CHANGE PASSWORD:**

- To change your password, click your login name on right top corner of the page.



- Click 'Change your Password'



**PASS ISSUANCE SYSTEM**

**Change Password**

Current password \*

New password \*

Confirm new password

Change password

- Enter your current password and new password.
- Click 'Change Password'.

#### Return and Refund of RFID cards:

- Port user can return RFID cards and get refund if he does not require the pass any more or if his work in port gets over.
- Return the RFID Cards to KPL Traffic dept. with your company's authorized letter.
- At the time of returning, the card will be physically scanned on the system for any damages – If any damages found the card will not be taken back.
- If the card found physically fine then the money paid for the card cost will be refunded back through online/Cash.
- Also the port user can use the same card for other employees, by deactivating the existing pass & reapply the same for his new employee.
- RFID Cards & Tags once issued need to be handled with care.
- Lost or Damage on Card will be card holders responsibility.

#### Entry of personnel by foot:

- The port users coming on foot has to enter through the Flap Barriers at the Gate Entry/Exit.
- On flashing the RFID cards on the flap barrier; if the pass is authorized, person will be allowed to pass through the flap barrier.
- At the same time the details of the card holder will be displayed on the LED display for physical verification by CISF.

#### Entry of personnel with Vehicle:

- The vehicles coming with passengers will be requested to drop all the passengers outside the gate & they will be asked to enter through the Flap Barriers for Entry.
- The Person authentication will be checked and the card holder details will be displayed on the LED display for physical verification.
- The vehicle will enter in to the port with driver only, the Driver details will be linked along with Vehicle Tag itself.
- On Reading the Tag, the system will display both the vehicle detail along with driver details on the LED Display for CISF verification.

If any queries regarding RFID Pass Issuance System, Please contact 24/7 Customer Support  
**+91-9444318247**  
**+91-9444316924**

**THANK YOU**